

6 THE SCHOOL DAY

Delivering children in the morning

We welcome children onto the School site from 8.45am. Children should not arrive at school before 8.45am as there will no teacher on duty to supervise the playgrounds before that time.

To foster independence you should encourage your child, when appropriate, to come into School on their own and deal with their own belongings, unless you wish to see a member of staff who will readily deal with any enquiries. Please note it may be necessary to make an appointment depending on the nature of the enquiry and the member of staff you wish to see. Pre-school children are welcome on the top playground in the mornings, but we do ask parents to make sure they are properly supervised.

Parents are asked to leave the playground when it is time for the children to line up to avoid congestion, particularly around the entrance doors. For safety and accessibility reasons we ask parents to park their cars away from school and walk their children up the Loke.

Mid-morning Snack

Children in class One and Two will receive a snack of fruit or vegetables daily, free of charge, funded by the government. For children in class Three or Four, you may wish provide your child with a snack to eat during the morning break. We would ask that this is limited to a piece of fresh fruit or raw vegetables only. We try to avoid unhealthy snacks and wrappers which become litter.

Lunches

Hot School Dinners:

We serve high quality, nutritionally balanced, hot dinners to children of all ages. The menu is always published in advance and you can choose on a daily basis whether your child is to be hot dinners or packed lunches. Dinner money is payable in advance, weekly, half-termly or termly. Weekly money should be brought in on the Monday in a labelled, sealed, envelope. Free school meals are available for some families – please contact the school bursar or Head Teacher for further details.

Packed Lunches:

If you wish, your child may bring a packed lunch. Packed lunches should be provided in a named sealed container. Please do not send in fizzy drinks, sweets, glass bottles or cans. Please send water only in lunch boxes. Alternatively water and cups are always available in school for all children at lunch time.

Dinner at Home:

Children may go home for dinner between 12.15pm and 1.15pm. Children should be collected and dropped off at the School office, so each child is signed out correctly and signed back in upon their return.

Children Bringing Money to School

If you are sending money to school please send it in a sealed envelope clearly marked with the child's name, Class and Year Group, the amount of money enclosed and what it is for. It should be handed in as soon as possible on arrival - generally speaking, children should not have money in school.

Collecting Children in the Afternoon

Children should be collected from the playground at 3.15pm.

Should there be a last minute change in your arrangement for collecting your children please inform the School office so we can ensure your child is informed and kept safe in school.